MarymountManhattan

a college of the liberal arts

Office of Academic Advisement

Request for Course Overload

This request must be submitted with your registration form <u>at the time you register</u>.

<u>MAXIMUM COURSE LOAD</u>
Fall/Spring Semester: 18 credits   Summer Session: 6 credits   January Session: 3 credits

STUDENT'S NAME:_____ MMC ID#:_____
<div align="center">Please print clearly</div>

SEMESTER:_____

<u>COURSE LIST</u>   <u>CREDITS</u>

1. _____   _____
2. _____   _____
3. _____   _____
4. _____   _____
5. _____   _____
6. _____   _____
7. _____   _____

                                                            <u>TOTAL CREDITS</u>:   _____

<u>APPROVAL</u>
I have met with the above-named student. I believe that s/he is capable of successfully completing the program specified above. I would recommend that approval be granted for extra credit.

<u>REASON FOR REQUEST</u>:
_____
_____
_____

FACULTY SPONSOR SIGNATURE: _____ DATE: _____

<u>APPROVAL FOR MORE THAN 18 CREDITS ALSO REQUIRES SIGNATURE OF DEAN OF ACADEMIC ADVISEMENT & STUDENT RETENTION</u>

_____   _____
Dean of Academic Advisement & Student Retention   Date

                            GPA: _____

FALL 2011