

## For Online Appointments:

WOnline's online tutoring includes a text chat feature, abilities to upload documents, and audio/visual options you may choose to use.

Please sign into your online tutoring session 5 minutes before it's scheduled to begin. To do this:

- Go to <https://mmm.mywconline.com/>
- Sign in with your MMC email address and WOnline password
- Click Login

This will take you to a weekly calendar.

- Find your appointment in the weekly schedule
- In the pop-up window, click "Start or Join Online Consultation"
- A new window will open; this is where your tutoring session will take place

A QUICK TIP about online tutoring:

- You can choose to communicate with your tutor using camera and mic, or via text chat. Either is fine, but sessions that use the mic (even without the camera) tend to go more smoothly and accomplish more.

The screenshot shows the login page for 'The Center for Academic Support and Tutoring (CAST) - Tutoring Scheduler'. The page is divided into two main sections. The left section contains the login form, and the right section contains a 'Welcome to CAST!' message with a list of instructions. Red circles and arrows highlight key elements: the 'Email Address' and 'Password' input fields, the 'LOG IN' button, and the 'Enter your MMC email & WOnline password' text box. A red box also highlights the 'Click "LOG IN"' instruction.

**The Center for Academic Support and Tutoring (CAST) - Tutoring Scheduler**

You have successfully logged out of the system.

First visit? [Register for an account.](#)  
Returning? Log in below.

Email Address  
Password

**AVAILABLE SCHEDULES**

● **SPRING 2020**

Check box to stay logged in:

**LOG IN**

**Welcome to CAST!**

1. To get started, register for an account by clicking the link to the left. You must use your MMC email address.
2. Confirm registration via an email sent to your MMC account.
3. Once in the system, click on "limit to" to find a tutor skilled in your subject area.
4. If you don't see your writing or math-related course title listed, simply select "writing" or "advanced math." For specialty subject appointments, please contact CAST at 212-774-4820 or cast@mmm.edu.
5. Click on an available time slot, which will be shown in white, to reserve that time with a tutor. Fill out the pop-up form.
6. Please log out when you're finished making an appointment.

Enter your MMC email & WOnline password

Click "LOG IN"

Find your appointment in the weekly calendar

MarymountManhattan

WELCOME, [REDACTED] March 17 - March 23, 2020 SPRING 2020

PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK

Limit to: -- please select --

Your changes have been saved successfully. Continue making changes below or use the 'welcome' menu to navigate to other areas within the program.

Day	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm
Mar. 17: Tuesday	[REDACTED]								
Mar. 18: Wednesday	[REDACTED]								
Mar. 19: Thursday	[REDACTED]								

mmm.mywconline.com

## View Existing Appointment

### Client

[REDACTED]

### Appointment Date

Thursday, March 12, 2020

12:00pm to 1:00pm [\[MARK MISSED\]](#)

### ONLINE

CREATED: Feb. 10, 2020 10:33am by [REDACTED]

### Staff or Resource

[REDACTED]

### Post-Session Client Report Forms

[Add New](#) or [View Existing](#)

Academic Coaching, GRE Test Prep.-Verbal, J.K. Watson, Writing, Writing 010, Writing 009, Writing 101, Writing 102, Writing Lab, Philosophy

### MEET ONLINE? ONLINE

If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. Then, open this appointment and click "Start or Join Online Consultation."

[START OR JOIN ONLINE CONSULTATION](#)

Click here to start your session

### Course

Writing

### Instructor

**If you'd like to upload a document to review during your session:**

- Go to <https://mmm.mywconline.com/> and log in
- Find your appointment in the weekly schedule
- Scroll to the bottom of the pop-up window
- Click "Edit Appointment"
- Update all the information about your appointment
- At the bottom of the scheduling window, click "Choose File" to upload your file
- Click "Save Appointment"
- **NOTE:** File attachments must be 5MB or less and in one of the following formats: .doc, .docx, .numbers, .odt, .pages, .pdf, .rtf, .txt, .wpd, .wps, .xls, or .xlsx.

### View Existing Appointment

Client

Appointment Date

Wednesday, March 18, 2020

12:00pm to 12:30pm [MARK MISSED]

**ONLINE**

CREATED: Mar. 17, 2020 11:00am by

Staff or Resource

Post-Session Client Report Forms

[Add New](#)

Academic Coaching,GRE Test Prep.-Verbal,J.K. Watson,Writing,Writing 010,Writing 009,Writing 101,Writing 102,Writing Lab,Philosophy

**MEET ONLINE? ONLINE**

If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. Then, open this appointment and click "Start or Join Online Consultation."

**START OR JOIN ONLINE CONSULTATION**

Course

Instructor

What would you like to work on today?

Selected Focus

Not Selected

This schedule supports file attachments. To attach a file to this appointment, click 'Edit' below.

CLOSE WINDOW

EDIT APPOINTMENT

CANCEL APPOINTMENT

Email client notice of cancellation?

Click "Edit Appointment"

Client

Appointment Date

Wednesday, March 18, 2020: 12:00p to 12:30p

Staff or Resource

**APPOINTMENT LIMITS:** Appointments must be 1 hour in length.  
Academic Coaching, GRE Test Prep.-Verbal, J. K. Watson, Writing, Writing  
010, Writing 009, Writing 101, Writing 102, Writing Lab, Philosophy

**Meet Online?**

- Yes. Schedule **Online** appointment.  
If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. Then, open this appointment and click "Start or Join Online Consultation."

Questions marked with a \* are required. Questions marked with **ADMIN ONLY** are only available to and shown to administrators. (As an administrator, you can save an appointment without filling in required fields—except if those required fields are also tagged as administrator-only questions.)

**Course \***

**Instructor \***

**What would you like to work on today? \***

Click "Choose File"

**Appointment Focus \***

**This schedule supports file attachments.** To attach a file to this appointment, use the options below. To view attached files, click the 'view appointment' button to return to the appointment overview. **File attachments must be 1MB or less and in one of the following formats: .doc, .docx, .numbers, .odt, .pages, .pdf, .rtf, .txt, .wpd, .wps, .xls or .xlsx.**

**File #1**

no fil...lected

**Document Title**

**Notify Client? **