

III. STUDENT RELEASE STATEMENT

By taking part in the cooperative program with Hunter College, I understand that I must maintain full-time status at Marymount Manhattan College and any adjustment to my schedule from the approved courses may result in the loss of institutional and Federal/State financial aid.

I understand that if I am not eligible to participate in the Hunter Consortium or if I make changes to my Hunter College course schedule without notifying the appropriate departments, MMC is not obligated to transfer in the Hunter College credits and grades.

I understand that it is my responsibility to request an official transcript of my coursework to be sent to the Center for Student Services at Marymount Manhattan College immediately following the completion of my studies at Hunter College. If I fail to provide an official transcript to Marymount Manhattan, I understand that my registration for future terms will be impeded. I also understand that if I fail to submit my final transcript in accordance to MMC's graduation deadline, my official graduation date will be deferred to the next conferral period.

I hereby grant permission to Hunter College to release any information regarding my account, including registration status, academic progress, and a copy of my official transcript of coursework, to an authorized representative from the Registrar's Office at Marymount Manhattan College.

Student Signature

Date

This is to certify that this student will be enrolled full-time at Marymount Manhattan College with the additional course(s) listed on the reverse side of this form (limit 6 credits). This student may register for the approved course(s) at Hunter College. The appropriate tuition has been charged to the student's account at Marymount Manhattan College.

Asst VP & Dean of the Center for Academic Excellence Signature : _____ Date: _____

IV. Hunter College Requirements

- Bring the completed Hunter Consortium Form (original) with General Information Form to Hunter College - You will need to go through Security - West Building: SW Corner, Lexington Ave/ 68th St. to get a temporary student pass.
- Go to the One Stop For Student Office(Registrar's Office)/Room 217 – North Building – 68th St. between Lexington & Park Aves.
- Registrar staff will review your documents and assign you a CUNYfirst EMPLID, which is an 8-digit number.
- Register for classes on CUNYfirst. Select the following links: HR/Campus Solutions - Self Service-Enrollment - Enrollment: Add Classes - Select Semester
- If you do not have the prerequisite(s) for the Hunter College course, you will need to contact the appropriate department advisor. The Hunter department advisor needs to grant you permission by assigning you a permission number.

Note: If the class is closed or you are unable to register for class, you will need to revise your Hunter Consortium form. Do not register for Hunter courses that have not been approved by the appropriate MMC's Division Chairperson.

V. Proof of Hunter Registration- Return to the Center for Student Services and show confirmation of registration at Hunter College, no later than the last day to add a class at MMC (refer to current MMC catalogue for specific date). A copy of your class schedule from CUNYfirst is acceptable. If confirmation is not presented by the appropriate date, you will be dropped from the Consortium classes.

CSS/MMC Office Use Only

- Student meets eligibility requirements
- Student is not eligible – did not meeting the minimum: Nondeg Full time credit load GPA Residency Credits
- SSN on General Information Form matches SSN in MMC's Colleague System
- A copy of completed Hunter Consortium form for student's file
- | | | |
|---|-------|---------|
| <input type="checkbox"/> Registration in CONS 999 01 | _____ | _____ |
| | Date | Initial |
| <input type="checkbox"/> Tuition Paid in Full(No Prior Balance) | _____ | _____ |
| | Date | Initial |
- CSS Stamp for Validation Student Service Representative Signature/Initials: _____

Copy of confirmation/receipt of Hunter College attached CSS Rep: _____ Date: _____

Hunter College's Registration Form matches Course(s) on Application: Yes No Registrar Initials: _____

GENERAL INFORMATION FORM
FOR
HUNTER COLLEGE
THE CITY UNIVERSITY OF NEW YORK

Office of the Registrar/Room 217 North Building: 68th Street between Lexington & Park Aves.
(P)212-772-4474 (F)212-650-3632

<http://www.hunter.cuny.edu/onestop/one-stop-student-services>

Questions on E-Permit? Email epermit@hunter.cuny.edu

Department or Program: Hunter/Marymount Manhattan College Consortium Agreement

Division: Undergraduate

Status: Non-Degree/Non-Matriculated

Print All Information Below - in Blue or Black Ink:

Student Name: _____
(Mi) (Last) (First)

Home Address: _____

(Apt #, Suite, Floor, etc)

(City, State, & Zip Code)

Email Address: _____

Telephone Number: () _____ () _____
Home Cell

Date of Birth (DD/MM/YYYY): ____/____/____

Social Security Number*: _____ - _____ - _____

***Required by Hunter College to enter MMC student into their CUNYfirst system. If SSN is left blank on this form, you are required to bring your original, un-laminated social security card to the Office of the Registrar at Hunter College.**

CUNYfirst EMPLID (if applicable): _____

MMC Student ID: _____