

# Parent Connect

**MMConnect** LOG OUT MAIN MENU STUDENTS MENU

**CURRENT STUDENTS - WEBADVISOR FOR STUDENTS MENU**

The following links may display confidential information.

<b>FINANCIAL INFORMATION</b> <a href="#">VIEW MY 1098-T INFORMATION</a> <a href="#">ACCOUNT SUMMARY BY TERM</a> <a href="#">MAKE A PAYMENT</a> <a href="#">STUDENT RESTRICTIONS/CLEARANCES</a>	<b>REGISTRATION</b> <a href="#">SEARCH FOR SECTIONS</a> <a href="#">REGISTER FOR SECTIONS</a> <a href="#">REGISTER AND DROP SECTIONS</a> <a href="#">MANAGE MY WAITLIST</a> <a href="#">STUDENT RESTRICTIONS/CLEARANCES</a>
<b>FINANCIAL AID</b> <a href="#">FINANCIAL AID STATUS BY YEAR</a> <a href="#">FINANCIAL AID STATUS BY TERM</a> <a href="#">FINANCIAL AID AWARD LETTER</a>	<b>ACADEMIC PROFILE</b> <a href="#">GRADES</a> <a href="#">ACADEMIC HISTORY</a> <a href="#">MY CLASS SCHEDULE</a> <a href="#">MY PROFILE</a> <a href="#">STUDENT RESTRICTIONS/CLEARANCES</a> <a href="#">GRANT RIGHTS TO PARENTS/GUARDIAN</a> <a href="#">ADD PARENT/GUARDIAN/OTHER</a>
<b>COMMUNICATION</b> <a href="#">MY DOCUMENTS</a> <a href="#">E-MAIL MY ADVISOR(S)</a>	

LOG OUT MAIN MENU STUDENTS MENU

**WebAdvisor 3.1**  
POWERED BY DATATEL

1) Students should first be directed to 'Grant Rights to Parents/Guardian' to see if the parents and other relatives are already listed

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CURRENT STUDENTS

## Grant Rights to Parent/Guardian/Other

At the post-secondary level, according to the Family Educational Rights and Privacy Act of 1974 (FERPA) and college policy, no inherent rights are given to parents to inspect your education records. Education records can be released to your parents with your written consent, OR by submission of evidence you are declared as a dependent on their most recent Federal Income Tax return.

This web form gives you the opportunity to give written consent to allow your parents access to your education records, without submitting parental tax forms.

By clicking the box next to each person, under the Grant column below, you agree that College personnel may provide financial related information and/or academic related information from your educational record, beyond that considered directory information.

A notation of this approval will be entered on the Student Information System. It will remain on your record and allow us to release information to your parents, even when you are no longer listed as a dependent up on your parents income tax return, or you have graduated or left the College, unless you revoke this permission.

If you do not see any parent/guardian/other information displayed, please use the following link to [ADD PARENT/GUARDIAN/OTHER](#) individuals. A request will be sent to the appropriate personnel for processing.

Grant	Access Level	First	Middle	Last Name	Relationship	Email Address
<input type="checkbox"/>		Jesus		Gonzalez	Father	
<input type="checkbox"/>		Maria	D	Gonzalez	Mother	No email address on file

Agree

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- 2) If the individual is already listed with **a valid email address**, the student needs to check the box under ‘Grant’ if they want them to have access and use the drop down under ‘Access Level’ to select: Academic, Financial, or Both Academic and Financial (move to step # 7)
- 3) If the individual they wish to grant access to their account is not listed, they must select the link to ‘Add Parent/Guardian/Other’ on this page or go back to the Student Menu and select the link by the same name

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CURRENT STUDENTS

### Add Parent/Guardian/Other

This request will be processed within 72 hours.

PREFIX

FIRST NAME

MIDDLE

LAST NAME

SUFFIX

RELATIONSHIP

EMAIL ADDRESS

HOME PHONE

CELL PHONE

WORK PHONE

RELATIONSHIP: Mother, Father, Step-Mother, Step-Father, Grandmother, Grandfather, Sister, Brother, Companion, Friend

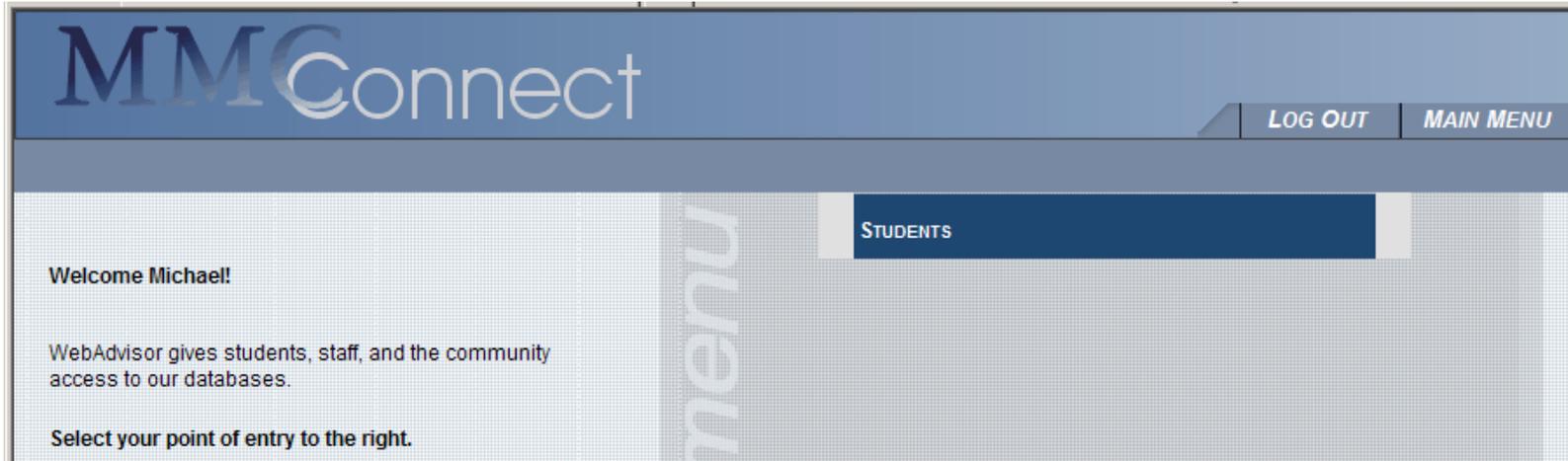
**SUBMIT**

- 4) All fields should be filled in by the Student when adding an individual (email addresses, name, and relationship being the most important – without these fields completed, the request can not be processed) – all current ‘Relationship’ options are listed out on the right (additional options should become available soon).
- 5) Once the information is submitted, within the next 72 hours the student can expect an email to their MMC account from the Center for Student Services indicating the new relationship has been added and to log into MMC Connect to grant access to that individual (see #2 for granting access).
- 6) Once the student grants an individual access for the first time, that individual will receive an email with their log on ID and password to access MMC Connect. The student controls the individual’s access level, and may change it at any time. When a student rescinds access, the parent/guardian will receive an email informing them that their access has been revoked by the student.

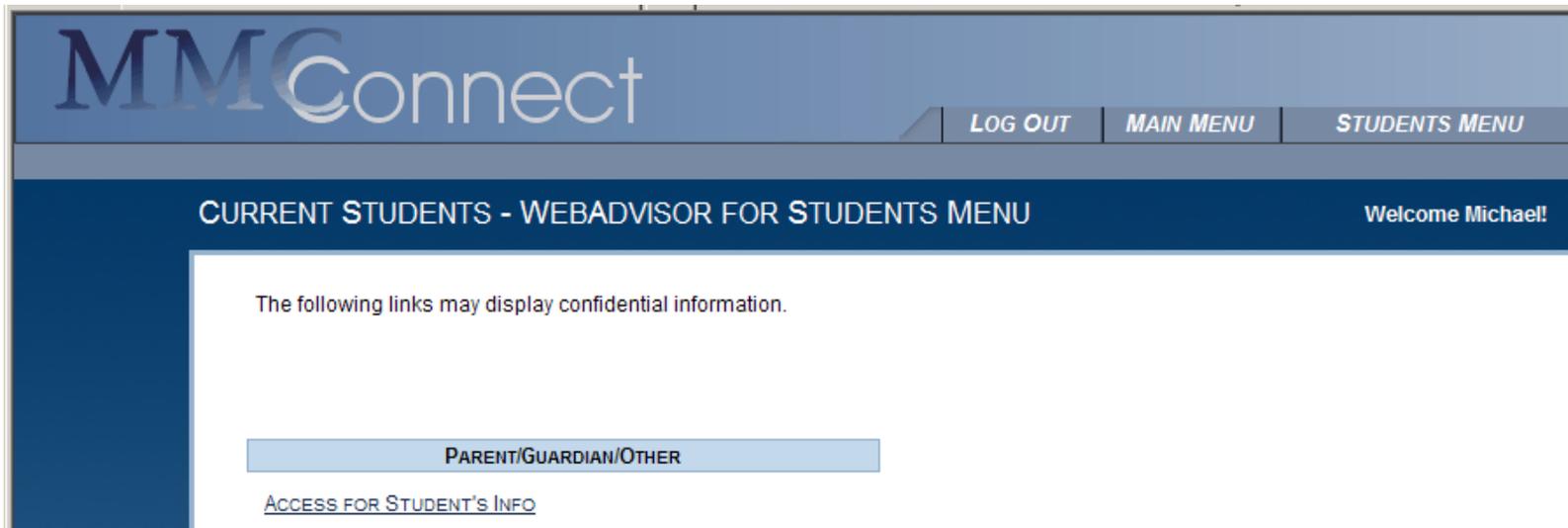
# Parent Connect

## Parents Access:

**Logging in:** go to the MMC Connect link at the bottom of the college's Main Page (mmm.edu)



a) After logging in, the parent/guardian needs to select 'Students'



b) then 'Access For Student's Info' should be selected

# Parent Connect

The screenshot shows the MMCConnect Parent Connect interface. At the top, the logo 'MMCConnect' is displayed on the left, and navigation links 'LOG OUT', 'MAIN MENU', 'STUDENTS MENU', and 'HELP' are on the right. Below the header, a dark blue bar contains 'CURRENT STUDENTS' on the left and 'Welcome Michael!' on the right. The main content area is titled 'Access for Student's Info'. It features a form with a 'Select One' dropdown menu and a 'Name' field containing 'Test Student'. A 'SUBMIT' button is located below the form.

c) check the student they wish to view and submit. In the event that a parent/guardian has multiple students who have granted them access, they will be given the option to select the different student's records to select to view:

This screenshot shows the same 'Access for Student's Info' form as in the previous image, but with the 'Action' dropdown menu open. The dropdown menu lists the following actions: View Student Transcript, View Student Schedule, View Student Profile, Grades, Make a Payment, Account Summary, Financial Aid By Year, Financial Aid By Term, FA Award Letter, and View student restrictions. The 'SUBMIT' button is still visible to the right of the dropdown. The bottom of the page features navigation links 'LOG OUT', 'MAIN MENU', 'STUDENTS MENU', and 'HELP', along with the 'WebAdvisor 3.1' logo and the text 'POWERED BY DATATEL'.

d) A drop down menu lists all available actions the parent/guardian can now perform

# Parent Connect

## **With Academic access, parents can see:**

- a. Student's transcripts:
- b. Student's schedules:
- c. Student's profile:
- d. Student's grades:

## **With Financial access, parents can:**

- e. See online statements
- f. See financial aid
  - Financial Aid by Year
  - Financial Aid by Term
  - Award letter
- g. Pay student's bills online(credit card only):